



Public Works Commission Meeting

Water Will Serve Guidelines Update

April 18, 2016



Water Will Serve Guidelines

- Survey of Best Management Practices Completed
- Components of the Will Serve Policy Guidelines
 - ❑ Application for Water Service completed by applicant (sample provided)
 - ❑ Required Information includes:
 - ✓ Site map
 - ✓ Building plans (i.e. plumbing & irrigation)
 - ✓ Water utility plans
 - ✓ Estimated water demand calculations (domestic, irrigation, fire flow)
 - ✓ Tentative maps
 - ✓ Water area studies & other planning documents



Water Will Serve Guidelines

- ❑ Water Feasibility Analyses / Plan Checking
 - ✓ Hydraulic analyses (pipe sizing, min./max. velocities, fire flow & residual pressure adequacy, etc.)
 - ✓ Hydraulic modeling (i.e. determine on-site & off-site distribution, storage, pumping delivery impacts)
 - ✓ Plan checking for conformance with City standards

- ❑ Determination of Impacts to Existing Water System
 - ✓ Additional water infrastructure upgrades needed to supply the proposed development ?
 - ✓ Cost of the infrastructure?
 - ✓ Developer to enter into an agreement with the City to design, build, and pay for the required infrastructure and dedicate to the City once completed & accepted by the City



Water Will Serve Guidelines

❑ Developing Conditions of Approvals

✓ General Conditions

- a. Generally applies to all projects (i.e. Will Serve Expiration of 1 year, incorporation of conservation measures, etc.)

✓ Project Specific Conditions (due to site specific onsite & offsite impacts)

✓ Calculation & Payment of Fees

- a. All permit, processing, plan check, water capacity charges, exaction, installation fees to be paid prior to issuance of the Will Serve Letter.
- b. If additional infrastructure is necessary, applicant shall enter into an agreement with the City



Water Will Serve Guidelines

❑ Next Steps:

- ✓ Establishing fees (i.e. Will-Serve Processing, Plan Check, and Water Feasibility Analyses)
 - a. Minimum fixed fee plus reimbursement for actual costs

- ✓ Developing internal procedures on how to implement the Will Serve guidelines with Community Development, Public Works, & City of West Hollywood

- ✓ Developing an MOU/MOA with the City of West Hollywood regarding Will Serve guidelines integration early into their planning process

- ✓ Updating City's water specifications & standards and developing Developer Design & Procedural Guidelines



Questions & Discussion

Questions?